



**THE CONSTITUTION OF  
ASSOCIATION OF PHYSICIANS  
OF INDIA**

**ODISHA STATE BRANCH**

(Ammended Constitution adopted in the  
General Body on Dt 08.11.2014. at  
MKCG Medical College, Berhampur)



**API**  
**Odisha State Branch**

Governing Body - 2014

<b>Dr. Shantanu Ku. Kar</b> Chairman	<b>Prof. Dr. Sidhartha Das</b> Chairman Constitutional Comm.
<b>Dr. Brahmananda Dash</b> Immediate Past Chairman	<b>Dr. Manoj Ku Mohapatra</b> Vice- Chairman
<b>Dr. Jayanta k. Panda</b> Hon. Secretary	<b>Dr. P.K. Mohanty</b> Jt. Hon. Secretary
<b>Dr. P.K. Rathor</b> Treasurer	

CO-OPTED MEMBERS

<b>Dr. Namita Mohapatra</b> Hon. Editor OPJ	<b>Dr. S.K. Mohapatra</b> Org. Secy. APICON ODISHA-2013 (Burla)
<b>Dr. M.R. Behera</b> Joint Editor OPJ	<b>Dr. U.S. Mishra</b> Org. Secy. APICON ODISHA-2014 (Berhampur)

MEMBERS

<b>Dr. R.K. Dalai</b> (Cuttack)	<b>Dr. Sajan Agrawal</b> (Rourkela)
<b>Dr. B.K. Behera</b> (Berhampur)	<b>Dr. N. Garabadu</b> (Private Practitioner)
<b>Dr. K.N. Padhiary</b> (Burla)	<b>Dr. B.D. Sahoo</b> (Public Sector Undertaking) NTPC, Talcher

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## **PART - I**

- 1. (i)** The Constitution of A.P.I, Odisha State Branch ammendment 2014.The Jurisdiction shall be limited to the state of Odisha.
- (ii) Commencement** – This Constitution commences after the General Body of the Odisha State Branch adopted it on 8th Nov, 2014.

### **2. Definitions :**

- (i)** “Association” means Association of Physicians of India in other words A.P.I. (Odisha State Branch)
- (ii)** “Office” means office of the Association located at Cuttack.
- (iii)** “Sub-Branch” shall mean and include different units of the Association either opened or recognised by the Association. Sub-branches existing at Bhubaneswar and Rourkela are adopted and the Governing Body shall be empowered to adopt any of the Sub branch from time to time depending on receiveing such application from members and after due deliberation on the matter. No city nor town shall have more than one sub branch.
- (iv)** “year” means calendar year.

### **3. Scope of the Constitution :**

This Association being an affiliated body of the Association of Physicians of India, the provisions of this Constitution will be subjected to the Constitution of the said afiliating body as modified from time to time.

## **PART - II**

### **4. Aims and Objectives:**

In addition to the aims and objectives of the Association of Physicians of India, this branch will have the further aims and objectives.

- (i)** To further the knowledge of Medicine among its members through research, group discussions, presentation of scientific papers etc.
- (ii)** To arrange meetings, symposia, conferences etc. for exchange of ideas among its members and Scientists from outside, on its own or jointly with any other academic body, association of

Medical Professional, research organisations / institutions or similar organisation.

- (iii) To mobilise and encourage talents for research on local problems through resources available locally or otherwise.
- (iv) To initiate and organise research and specialisation discipline not available in the state.
- (v) To encourage, organise and undertake research centre in the State.
- (vi) To diffuse results of recent researches in the field of medicine and allied subjects through the existing media and through papers and journals to be sponsored by it. Odisha Physicians Journal shall be the official technical journal of the A.P.I.Odisha Branch.
- (vii) **Annual Conference** : The Annual Conference shall be conducted every year preferably on second Saturday and Sunday in the month of November. Places identified for conducting Annual Conference shall be within the jurisdiction of the Municipal Corporations of Cuttack, Bhubaneswar, Berhampur, Sambalpur, Rourkela or any other town with adequate infrastructure and facilities for one night stay of around 500 delegates. In case any of the Sub branch or Organising committee fail to conduct the annual conference, the headquarter is obliged to conduct the Annual Conference without fail, and in such event the Hon. Secretary shall function as the Organising Secretary and the conference shall be conducted in the headquarters area i.e. Cuttack Municipal Corporation area.

### **PART - III**

#### **5. Membership :**

- (i) Eligibility any Physician who is a member of the parent organisation i.e. the Association of Physicians of India, and who is a resident of Odisha and/or whose professional activities are mostly confined within the State of Odisha for the time being.

**(ii) Membership fees :** There will be one class of members viz. Life members and the fee for such membership shall be decided by the General Body from time to time.

**6 (1) Management :**

The control and management of the Association will vest in the General Body and the Governing body as hereunder.

**6 (1)(i) General Body :** General body shall consist of all the members of the Odisha Branch. A meeting of the General Body shall be held at least once in a year. One of such meeting shall be the Annual General Body meeting (AGM) in which the business regarding election and accounts and budget will be transacted. Such AGM shall be during the Annual Conference. Such AGM shall be conducted on the second half on the first day of the annual conference. The Hon. Secretary shall convene the meeting of the General body with 30 days notice. The Chairman and in his absence the Vice Chairman and in the absence of both any other member chosen by the members shall preside over the meeting. One-third members present during the Annual Conference shall form the quorum of the AGM. In case there are lesser number of members present in the hall, the Chairman shall defer it for fifteen minutes and thereafter the usual business shall be transacted irrespective of the numbers of members present and discuss subjects of interest to Physicians in General and lay down guidelines for future action.

**6 (1)(ii)** The General Body will be the supreme authority of the branch. One third of the members of the Branch may requisition to convene an emergent meeting of the General body with 15 days notice, if their requisition for such meeting is ignored by the chairman or the Governing body.

**6 (2) (i) GOVERNING BODY :**

The tenure of all the members with voting right shall be one year except the Hon. Secretary and Hon. Treasurer who shall serve for two consecutive years. Person once holding the post

of Chairman shall not be eligible for election to any post in the Governing Body in future. The Following will form the Governing Body.

Chairman : 1  
Immediate Past Chairman : 1  
Vice-Chairman : 1  
Honorary Secretary : 1  
(from headquaeters)  
Honorary Joint Secretary : 1  
Honorary Treasurer : 1  
(from headquarters)  
Zonal Executive Members : 5. nos. out of which one each shall be from Cuttack, Bhubeneswar, Berhampur, Sambalpur, Rourkela

Member from the  
Private Practicing Physicians : 1  
Member from Physicians working in  
Public Sector Hospitals located in Odisha : 1

Total No of Governing Body Members with voting right shall be Thirteen.

**Members without voting right:**

- (a) Honorary Editor of the Odisha Physicians Journal.
- (b) Organising Secretary of the ensuing Annual Conference
- (c) Chairman Scientific Committee of the ensuing Annual Conference.
- (d) Any other person of eminence whose services are required by the General Body / Governing Body for any specefic purpose or with any Specefic assignment can be invited by the Hon. Secretary consequent to such prior decision by the General Body / Governing Body.

**6 (2)(ii)** The term of the Governing Body shall be for one calendar year or until the next Governing Body is elected. Seven members (including the Hon. Editor and the Org .Secretary) shall from the

quorum of the Governing Body meeting. The Governing Body should meet at least three times a year. The Secretary or the Joint Secretary shall convene a meeting of the Governing Body in consultation with the Chairman with at least one week notice.

**6 (2)(iii)** It may frame regulation for management of the affairs of the Association. It may with the approval of the General Body acquire by purchase, lease, gift properties both movable and immovable for carrying out its aims and objectives and employ persons on remunerations.

**6 (2)(iv)** The cost of printing, distribution and other management related matters shall be dealt by the Hon. Secretary and Treasurer in due consultation with the Editor of Odisha Physicians Journal. Cost and preparation of awards given by O.P.J. as well as the official expenditures for running the O.P.J. shall be borne by the headquarters.

**6 (3)(i) Chairman :**

He shall be the custodian of the Branch and shall ordinarily preside over all meetings of the General body and Governing Body. The Chairman may distribute work among the office-bearers for smooth running of the business of the Branch. He can temporarily suspend an office-bearer on the recommendation of the Governing Body till such action is finally taken up by the General Body.

The Chairman shall be elected alternately from amongst the members serving or have served as members of the faculty (regular teachers) in any recognised Medical Colleges in Odisha (Category-A) and member physicians in practice/ serving in non-teaching institutions in Odisha (Category-B).

**6 (3)(ii) Vice-Chairman :**

He shall exercise all the powers of the Chairman during the absence of the Chairman. The Vice-Chairman shall be elected alternately from amongst the members serving or have served as members of the faculty in recognised Medical Colleges in Odisha (Category-A) and physicians in practice/ serving in non teaching institutions in Odisha (Category-B).

In the same calander year, both the Chairman and Vice-Chairman cannot be from the same category. Therefore in the same Governing Body if the Chairman is from Category-A, the Vice-Chairman shall be from Category-B and vice-versa the next year.

**6 (3)(iii) Honorary Secretary : (Hon. Secretary)**

He shall remain in charge of all papers, files and documents of the Branch, record proceedings of all meetings, prepare and present annual reports and other reports, receive letter and make correspondences and issue notices to members in consultation with the Chairman. The Hon. Secretary shall be a resident in the area of the Municipal Corporation of Cuttack.

**6 (3)(iv) Honorary Joint Secretary : (Hon. Jt. Secretary)**

He shall manage all the duties of the Hon. Secretary during the absence of the Hon. Secretary in consultation with the Chairman.

**6 (3)(v) Honorary Treasurer : (Hon. Treasurer)**

He shall be custodian of the funds of the Branch. He will open a Bank Account. He shall issue funds on the advice of the Hon. Secretary and maintain the accounts. He shall be from headquarters. The Bank account will be jointly operated by the Hon. Secretary, Hon. Treasurer. The Hon. Treasurer shall be a resident in the area of the Municipal Corporation of Cuttack.

**6 (3)(vi) Honorary Editor of Odisha Physicians Jr :**

To be nominated by the Governing Body from amongst the members with significant contributions to Medical Education, Research and Training, with at least two calendar years of tenure.

**6 (3)(vii) Chairman Scientific Committee :** To be nominated by the Governing Body from amongst the members with significant contributions to Medical Education, Research and Training

**6 (4) Election to the Posts for the Governing Body :**

There will be no election for the posts of Immediate Past Chairman and Hon. Editor. There shall be election once in two years for the posts of Hon. Secretary and Hon. Treasurer. There shall be election annually for all the other post holding voting rights in the AGM. The election shall be conducted during the Annual General Body meeting. One senior member, preferably a Past President shall function as the Chief Electioneering Person. The said person shall



call for nominations, post by post, keeping in conformity with the rules laid down under Clause 6.(2).(i), record the names of the proposers and Seconders, take consent of the Candidates and conduct the election by secret ballot in case there are more than one candidate for any post. The said person shall declare the result on the same day. He / she may be assisted by the Hon. Editor for smoothly conducting the election. No non-member shall be present in the hall during the time of election. No person shall be elected in-absentia.

#### **PART - IV**

##### **Funds :**

**7 (1)(i) The funds of the branch will consist of :**

**(a)** The membership fees realised from the members :

**(b)** Donation from the members and other organisations as may be approved by the General Body.

**(c)** Grants or donations from other persons, organisations, authority or institutions as may be approved by the General Body.

**7 (1)(ii)** The funds of the branch shall be deposited in a Nationalised Bank decided upon by the Governing Body.

**7 (2)(i)** The accounts of branch will be audited by a Chartered Accountant every year before the General Body meeting and the Audit report shall be placed before the General Body meeting.

**7 (2)(ii)** All expenditure should be authorised by the Governing Body before actual utilisation and no expenditure which is not connected with or conducive to the aims and objects of the Association shall be authorised. Expenditures will be made in the knowledge of chairman except regular daily day to day ones.

**7 (2)(iii)** The expenditures and earnings of the Odisha Physicians Journal shall be managed as defined in **Clause 6 (2). (v)**.

**7 (3)(i) Accounts of Annual Conferences, Scientific Meetings, C.M.Es and similar Meetings conducted on behalf of the A.P.I.Odisha Branch.**

The person authorised to be the Organising Secretary / Convenor of such events shall maintain the account of income and expenditure of the concerned conference/ meeting. The person concerned may use the PAN of the API Odisha Branch for collection of funds for conducting such events. After completion of the events, within three months in case of Annual Conference and one month in

case of any other such events shall submit the audited accounts along with the balance Money generated from such event to the head quarters without fail.

**7 (3)(ii) Disbursement of Funds for the activity of Sub-branches.** If required by the Sub-branches /organising committee which had conducted an annual conference, application can be made to the Honorary Secretary for disbursement of funds for their local activities commensurate with the provisions of this Constitution in the following calander year. The Governing Body may sanction and disburse upto a maximum of fifty percent of the balance funds submitted by the said Sub-branch to the headquarter in the immediate preceding.

**PART - V**

**8 (1 )(i) Disputes :**

All disputes in connection with this branch shall be placed first before the Governing body where from appeal may be preferred to the General Body in its meeting and the decision of the General Body will be final.

**8 (1)(ii)** A dispute regarding election of any office-bearer of the Governing Body shall be decided by the Chairman and the immediate past Chairman whose decision shall be final.

**8 (1)(iii)** Any litigation relating to the Association of Physicians of India, Odisha Branch can only be filed before the competent redressal forum / court at the headquarters i.e. Cuttack only.

**8 (1)(iv)** Any application, representation, notice or legal document shall only be addressed to the Hon. Secretary A.P.I. Odisha Branch

**PART - VI**

**9. Amendment :**

This Constitution may be amended by the General Body with 2/3rd majority of the members present and voting. For moving a resolution for Such amendment a notice of the amendment shall be given to the members at least one week before the date of General Body meeting.

**10. Dissolution :**

The General Body meeting may be the resolution passed by 3/4th of its enrolled members dissolve the Association. In case of such dissolution the funds and assets to the credit of the Association at the time shall be transferred to such allied organisation as the General Body may decide.

